

PAYROLL AND SALES TAX

Duration:

7 days (25 hours)

Campus:

Mississauga

Fees:

650 CAD

Prerequisites:

High School Diploma or Equivalent

Age must be 18 years or above

English Proficiency

Start Dates:

Open Enrollment

6 Intakes for International Students

Find Out More:

<http://www.bitts.ca/>

For More Information:

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Phone:

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Main Campus:

209-7420 Airport Road,
Mississauga, ON L4T 4E5
Canada

COURSE DETAILS

This highly technical and skill-based course gives the small business owner and human resource professional an understanding of the monthly commitments of sales tax and payroll remittance. Students are introduced to the concepts, legislation, business practices and accounting treatment of payroll.

CURRICULUM

1. Contract worker vs. employee
2. Employment standard act and contract of employment
3. Gross Pay and Deductions
4. Payroll Liabilities
5. WSIB and fringe benefits
6. T4 and Record of Employment
7. Payroll setting up and calculation using simply accounting and QuickBooks
8. HST Setup and eligibility
9. Own vs rent
10. Remittance of taxes

CAREER PROSPECTS

This course helps in increasing the employability of its students by helping them become tax literate.